

**North Dakota Board of Dietetic Practice Board Meeting**  
**8.13.2020**  
**2 p.m. (CDT)**  
**Zoom Meeting**

**Mission: To protect the public and ensure compliance with the ND Century Code Chapter 43-44.**

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**I. Call to Order – Shaundra Ziemann-Bolinske**

Chair, Shaundra Ziemann-Bolinske, called the meeting to order at 2:00 p.m.

**II. Roll Call**

**Present** – Board Members: Linda Schloer, Brooke Fredrickson, Nancy Overson, Wendy Mankie, Shaundra Ziemann-Bolinske. Also present was Pat Anderson, NDBODP Executive Secretary and Allyson Hicks, Assistant Attorney General (2:30 p.m.)

**III. Procedure for Guests**

Shaundra welcomed guests and explained that guests could not actively participate in the discussion. Guest: Sandra Horob

**IV. Additional Agenda Items and Approval of Agenda**

There were no additional agenda items. Wendy Mankie moved to approve the agenda; Brooke Fredrickson seconded the motion. Roll Call Vote: Yeas: Brooke Fredrickson, Nancy Overson, Shaundra Ziemann-Bolinske, Wendy Mankie, and Linda Schloer. Nays: None. Passed.

**V. Approval of [July 16, 2020](#) Minutes**

Linda Schloer moved to approve the minutes as written; Brooke Fredrickson seconded the motion. Roll Call Vote: Yeas: Brooke Fredrickson, Nancy Overson, Shaundra Ziemann-Bolinske, Wendy Mankie, and Linda Schloer. Nays: None. Passed.

**VI. Unfinished Business**

a. Powerpoint Presentation for August 18 special meeting with LNs.

Shaundra expressed thanks to Brooke, Nancy and Pat for working on the presentation. It was recommended to change slides 9 and 18 to clarify that NDBODP is not intending to license LRDs as LNs. Shaundra will provide the welcome at the meeting and then turn over things to Pat to deliver the presentation. Shaundra will conduct and lead the polling questions at the end of the presentation.

b. Decisions Needed/Next Steps

The input from the LNs will be important for answering some key questions. Shaundra asked board members to carve out some time to review the documents that have been presented to the Board in preparation of our next meeting.

**VII. Correspondence**

a. [Complaint](#) from Janet Wanek

Allyson Hicks, AAG, recommended that NDBODP send a letter to Janet Wanek to request more information. We need to know who gave advice, what advice was given

and the context of the advice; how did she come to the determination that this is inappropriate? The Board doesn't have jurisdiction over unlicensed individuals and a complaint cannot be brought against a facility so the complaint needs to be specific on who did what.

b. Workforce Development Meeting

Brooke and Pat will participate in the meeting. Allyson Hicks will obtain more information about the meeting as the board must vote on any decisions that would be conveyed at the meeting.

c. Chamber Invite

Pat Anderson will plan to listen to the August 26th session on Occupational Licensure: Refinement or Reform.

**VIII. Authorization of Payment**

Pat Anderson presented an itemized invoice for payment of \$175 for additional duties encompassing the preparation of the presentation for the LNs on August 18. Brooke Fredrickson moved to authorize payment of the invoice for \$175; Wendy Mankie seconded the motion. Yeas: Brooke Fredrickson, Nancy Overson, Shaundra Ziemann-Bolinske, Wendy Mankie, and Linda Schloer. Nays: None. Passed.

**IX. Next Meeting Date**

- **Special Meeting (via Zoom) - August 18 at 7 p.m. for the presentation to LNs**
- **Special Meeting (via Zoom) – August 26 from 2-4 p.m. to follow up on Dept. of Commerce Meeting Information and LN special meeting.**

**X. Other**

Shaundra Ziemann-Bolinske is considering not continuing on the board due to other commitments and the time needed to serve on this board. As long as the board has a quorum the board can still continue to function if Shaundra is unable to attend.

**XI. Adjournment**

Linda Schloer moved to adjourn the meeting; Brooke Fredrickson seconded the motion; passed. The meeting was adjourned at 4:25 p.m.

**Respectfully Submitted,**



**Pat Anderson, NDBODP Executive Secretary**