



Board Meeting Minutes – 7.9.2021

ZOOM Meeting

10:00 a.m. (CDT)

Mission Statement: To protect the public and ensure compliance with the ND Century Code Chapter 43-44.

Present – Board Members: Wendy Mankie, Shaundra Ziemann-Bolinske, Nancy Overson and Linda Schloer
Also present was Broke Fredrickson, NDBODP Executive Secretary
Guests: Sandra Horob

I. Call to Order

Interim Chair, Wendy Mankie called the meeting to order at 10:01 a.m.

II. Procedure for Guests

Wendy Mankie explained that guests are welcome, but may not participate in the meeting unless allowed by the board.

III. Review and Approval of Minutes – 5.7.2021

Shaundra Ziemann-Bolinske moved to approve the minutes as written; Linda Schloer seconded the motion. Roll call vote: Yeas – Nancy, Wendy, Linda, and Shaundra. Passed.

IV. New Business:

a. Funding for Allyson Hicks to attend FARB conference

Brooke Fredrickson referred board to letter received from AAG Allyson Hicks to provide a portion of funding for her to attend the FARB conference in Nashville in October. Brooke shared that last year NDBODP gave \$100 contingent on other boards also providing funding. Linda voiced approval of supporting Allyson to attend this conference because she will gain valuable information that will only benefit the board. Nancy agreed. Discussion was held on the number of boards that Allyson represents and what percentage of funding we should provide. Linda presented a motion that the board provide \$250 toward Allyson's expenses to attend the FARB conference in October. Wendy seconded. Roll Call vote: Yeas – Wendy, Linda, Nancy, Shaundra. Motion passed.

b. New LN Application

Brooke presented proposed changes to the LN application that were consistent with the new statute that will go into effect on August 1st. Primary changes included the higher level of education, proof of meeting supervised practice requirements, and addition of passing the CNH or DACBN exam or maintaining a valid credential as a CNS or DACBN. Shaundra asked questions about the

NPDB portion of the application and the question about voluntarily non-renewing of a license. Brooke reported that the NPDB is checked for applicants without a license to look for reports of unprofessional conduct. The question about letting a license lapse triggers us to ask more questions as to why. Nancy shared a concern about having passed an exam without a valid credential. Brooke explained that the credential is tied to the exam, and if the credential was lost, that the person would need to retake the exam to obtain the credential once again. Brooke reported that she will check with the CNS and DACBN organizations to make sure. Linda suggested having Allyson review the application changes to make sure they meet the new statute requirements. Nancy moved to approve the LN application pending Allyson Hicks approval and corrections, if warranted. Shaundra seconded the motion. Roll call vote: Yeas – Wendy, Linda, Nancy, Shaundra. Allyson Hicks approved the application via email on Monday, July 12th.

c. Administrative Rule

Brooke reported that she has begun working on changes to the admin rule. She asked if any of the board members would be willing to work with her on it. Linda volunteered to assist Brooke on making proposed updates. Brooke also discussed updating the rule vs. writing it from scratch, and the board agreed that updating the current rule would be most efficient. Brooke also presented a tentative timeline to have proposed language ready by the end of 2021, so it would be ready for public comment in early 2022. The board agreed with the timeline.

V. Next Meeting Date

September 24th at 8:00 a.m. CDT at the capitol building in Bismarck. Linda will reserve a room.

VI. Adjourn

Nancy Overson moved to adjourn the meeting; Linda Schloer seconded the motion. Passed. The meeting was adjourned at 10:38 a.m.

Respectfully Submitted,



Brooke Fredrickson, NDBODP Executive Secretary