



Board Meeting Minutes – 11.29.2021
Virtual Meeting via Zoom
8:30 a.m. (CDT)

Mission Statement: To protect the public and ensure compliance with the ND Century Code Chapter 43-44.

Present – Board Members: Wendy Mankie, Nancy Overson, Linda Schloer, Meredith Wagner, Shaundra Ziemann-Bolinske, and Brooke Fredrickson, NDBODP Executive Secretary

Guests: Dave Schaibley, Pepin Tuma

I. Call to Order

Chair, Linda Schloer called the meeting to order at 8:35 a.m.

II. Procedure for Guests

Linda explained that guests are welcome but may not participate in the meeting unless allowed by the board.

III. Review and Approval of Minutes – 11.5.2021

Shaundra Ziemann-Bolinske moved to approve the minutes as written; Nancy Overson seconded the motion. Motion passed.

IV. Administrative Rule Revisions

The board worked through the current rules and discussed changes. Much of the focus was on the difference between onsite and general supervision. Pepin Tuma clarified the difference between them explaining that onsite means that the supervisor is “present” during the activity, where general supervision only requires that the supervisor is immediately available if needed. The board does not feel like these need to be further explained in the admin rule at this time.

There was also much discussion on the provisional license and what “within 5 years” means. Dave said that he would research the language and provide direction on how to interpret this phrase to better explain in the rule. There was also discussion on how a provisional license would be “renewed”.

There was brief discussion on the possibility of adding two new sections regarding individuals providing support activities and further explaining weight control services. Brooke will make the proposed changes as discussed to be further reviewed at the next board meeting.

V. **Next Meeting** is scheduled for 12.16.21 @ 10:00 a.m. Shaundra also suggested scheduling an additional meeting to have on the calendar if needed. The board agreed on a tentative virtual meeting on 1.12.22 @ 9:00 a.m.

VI. **Adjourn**

Meredith Wagner made a motion to adjourn the meeting; Shaundra seconded. Meeting was adjourned at 12:06 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Brooke Fredrickson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Brooke Fredrickson, NDBODP Executive Secretary