



Board Meeting Minutes – 1.12.22
Virtual Meeting via Zoom
9:00 a.m. (CDT)

Mission Statement: To protect the public and ensure compliance with the ND Century Code Chapter 43-44.

Present – Board Members: Wendy Mankie, Nancy Overson, Meredith Wagner, Shaundra Ziemann-Bolinske, Janel Getz, and Brooke Fredrickson, NDBODP Executive Secretary

Guests: Dave Schaibley, Pepin Tuma, Bri Srnsky, Traci Hobson

I. Call to Order

Interim Chair, Wendy Mankie called the meeting to order at 9:02 a.m.

II. Procedure for Guests

Wendy explained that guests are welcome but may not participate in the meeting unless called upon by the board.

III. Review and Approval of Minutes – 12.16.2021

Nancy Overson moved to approve the minutes as written; Shaundra Ziemann-Bolinske seconded the motion. Motion passed.

IV. New Board Member

The board welcomed Janel Getz as a new member to the board, followed by introductions by each board member.

V. Licensure Presentation at NDAND Conference

Brooke reported to the board that she was asked to present at the North Dakota Academy of Nutrition and Dietetic Virtual meeting in March on the topic of licensure. Brooke shared that she was willing to do this on behalf of the board. The board granted Brooke permission to present.

VI. Correspondence:

a. Jennifer McCurry Update: Jennifer sent an email to Brooke on 12/16/21 stating that she had been sentenced and that it will remain a “stay of adjudication”, meaning that the charges will be dropped when the two-year probation terms are completed. She asked if the conditions could be removed from her license. The board discussed that the conditions to keep the board up to date on the case should remain in place until the probation period is over. Brooke will notify Jennifer.

b. Toni Anderson Update: Toni signed the settlement agreement to complete her remaining CEUs and submit them to the board. She also wrote a letter to Dave Schaibley indicating her frustration with the process stating that the board expectations were “arbitrary and unclear”. The board discussed the concerns and came to the conclusion that even though CDR had approved her CEUs, they did not meet the requirements of the board “to increase the professional competence of the attendee” as stated in the rules. The board will take this concern into consideration as they work on making updates to the administrative rules regarding continuing education requirements.

VII. Application Changes – Limited Practice Without a License

Brooke presented the board with updates to the application for licensure to include a section on limited practice without a license. There was also discussion on other suggested changes to the application including requirements for supervised practice documentation, provisional licenses, and application for reciprocity. The board reviewed and made changes to a tracking log that could potentially be used for the submission of supervised practice documentation; however, no finite decisions were made. Brooke will make the suggested changes and bring to the next meeting. Traci Hobson from the American Nutrition Association offered to share the forms that BCNS requires for their students to use with the board.

VIII. Letter of Support for Licensure Compact

Pepin Tuma shared that the Academy of Nutrition and Dietetics is seeking a grant through the Department of Defense to look into the feasibility of forming a licensure compact for dietitians and nutritionists. Pepin is requesting a letter of support from the board to be included as part of the grant application. Due to time constraints, the board decided to table this discussion and decision until the next meeting.

IX. Administrative Rule Revisions & Approval

Tabled until next meeting.

X. Next Meeting is scheduled for 1.27.22 @ 2-5 p.m.

XI. Adjourn

Meredith Wagner made a motion to adjourn the meeting; Nancy seconded. Meeting was adjourned at 12:15 p.m.

Respectfully Submitted,



Brooke Fredrickson, NDBODP Executive Secretary