



Board Meeting Minutes – 12.16.2021
Virtual Meeting via Zoom
10:00 a.m. (CDT)

Mission Statement: To protect the public and ensure compliance with the ND Century Code Chapter 43-44.

Present – Board Members: Wendy Mankie, Nancy Overson, Linda Schloer, Meredith Wagner, Shaundra Ziemann-Bolinske, and Brooke Fredrickson, NDBODP Executive Secretary

Guests: Dave Schaibley, Pepin Tuma

I. Call to Order

Chair, Linda Schloer called the meeting to order at 10:04 a.m.

II. Procedure for Guests

Linda explained that guests are welcome but may not participate in the meeting unless allowed by the board.

III. Review and Approval of Minutes – 11.29.2021

Nancy Overson moved to approve the minutes as written; Meredith Wagner seconded the motion. Motion passed.

IV. Administrative Rule Revisions

Dave Schaibley provided input on multiple formatting and grammatical changes that needed to be made in the administrative rule.

The board revisited the discussion on the provisional license and what “within 5 years” means. Dave suggested leaving the updated language as is.

The board held extensive discussion on waiving fees for military and spouses. Dave and Shaundra provided input on what “active duty” means. Dave reported that he would look into this language and get back to the board.

Dave provided timeline of events going forward with goal for admin rule changes to go into effect in July 2021. Brooke Fredrickson mentioned that this would fall in the middle of the renewal period and suggested adding language to parts of the admin rule to go into effect the following licensing year. The board agreed with making those changes.

V. Next Meeting is scheduled for 1.12.22 @ 9:00 a.m.

VI. Adjourn

Meredith Wagner made a motion to adjourn the meeting; Nancy seconded. Meeting was adjourned at 11:57 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Brooke Fredrickson". The signature is fluid and cursive, with a long horizontal flourish at the end.

Brooke Fredrickson, NDBODP Executive Secretary