



Board Meeting Minutes - 11.14.24
Special Virtual Meeting
2:30 p.m. (CDT)

Mission Statement: To protect the public and ensure compliance with the NDCC 43-44.

Board Members Present: Meredith Wagner, Amanda Ihmels, Courtney Hoikkala, Nancy Overson.
Absent: Janel Getz

Also present: Matt Menge, Brooke Fredrickson, NDBODP Executive Secretary

I. **Call to Order:** Meredith called the meeting to order at 2:31 p.m.

II. **CEU Audits**

a. Stephanie Espinoza

- i. She submitted the missing certificate from the BrainWeek conference (17 CEUs) to the board. The board reviewed the certificate, conference agenda, and learning objectives. Discussion was held on each session attended and whether it met the criteria for professional education for dietitians. The board approved 6 of the 17 credits submitted bringing her total board-approved CEUs to 67.25. Amanda moved to send a settlement agreement to Stephanie Espinoza to complete and submit 7.75 nutrition-related continuing education credits to the Board within 90 days in order to maintain her license to practice in North Dakota. Nancy seconded. Roll Call Vote: Meredith - yea, Nancy - yea, Amanda - yea, Courtney - yea, Janel - absent. Motion passed.

III. **Adjournment:** Meeting adjourned at 3:04 p.m.

Respectfully Submitted,

Brooke Fredrickson, NDBODP Executive Secretary